



BERLIN BROTHERSVALLEY SCHOOL DISTRICT

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"HOME OF THE MOUNTAINEERS"

Dwayne Northcraft
Superintendent

Lori Gindlesperger
Business Manager

November 17, 2015

Marlene H. Dortch, Secretary
Federal Communications Commission
Office of the Secretary
445 12th Street, SW
Washington, DC 20554

Re: Request for Waiver of Form 472 Invoice Deadline for Funding Year 2014

Contact:

Lori Gindlesperger, Business Manager
Berlin Brothersvalley School District
1025 East Main Street
Berlin, PA 15530
(814) 267-4621
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Billed Entity Number: 125339
Form 471 Application Number: 963533 and 988931
Funding Request Number: 2618166, 2618090, 2698591
CC Docket No. 02-6

Dear Ms. Dortch,

On behalf of the Berlin Brothersvalley School District I am writing to respectfully request the FCC to grant a waiver of the Funding Year 2014 Form 472 BEAR filing deadline so that we will not lose these vital funds.

We just learned after the fact that the deadline to file the BEAR was on October 28, 2015, and that we missed it. We understand that we must explain the extraordinary circumstances that we experienced in the hope that the FCC will find granting the waiver will be in the public interest.

The previous Business Manager was out of the office for most of the month of July and retired effectively August 3, 2015. I am new to the position of Business Manager in a school district with no previous experience with e-rate. I discussed my lack of e-rate knowledge with the Business Managers from neighboring districts who referred me to Ms. Tritt-Schell and ultimately to the beginner's e-rate training I attended yesterday. I found at the e-rate training that the Form 472s were not completed for FY 2014 and that the deadline was October 28, 2015.

The deadline oversight is purely unintentional.

The reimbursements will total \$10,611.35 for the District's phone and web services. This may not be a large sum of money to some institutions, but it is extremely important in our District.

Thank you for your consideration of our request.

Respectfully submitted,

Lori Gindlesperger
Business Manager